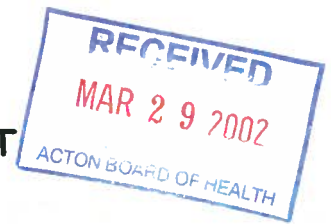


**TOWN OF ACTON  
HAZARDOUS MATERIALS CONTROL PERMIT  
RENEWAL APPLICATION - 2002**

**Due April 19, 2002**



Suburban Manor  
One Great Road  
Acton, MA 01720

Amount Due: \$110

Categories: 4, 9

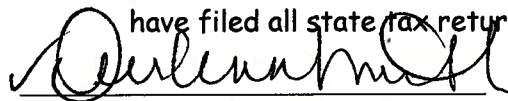
**Permit Categories**


- |   |  |
|---|--|
| 1. Hazardous Waste Generator (\$40)       | 2. Small Hazardous Waste Generator (\$20)  |
| 3. Hazardous Materials Generator (\$40)   | 4. Hazardous Materials User (\$20)         |
| 5. Discharge Permit (\$75)                | 6. Remediation Permit (\$75)               |
| 7. Hazardous Waste User (\$40)            | 8. Haz. Mat. Storer Large Industry (\$150) |
| 9. Haz. Mat. Storer Small Industry (\$90) | 10. Haz. Mat. Storer Large Retail (\$100)  |
| 11. Haz. Mat. Storer Small Retail (\$75)  | 12. Haz. Waste Storer Industry (\$20)      |
| 13. Haz. Waste Storer Retail (\$20)       |  |

Provide the following information under the authority of the General Laws of the Commonwealth of Massachusetts, Chapter 94, Section 305A, and Chapter 3, Section 5.

ESTABLISHMENT NAME: Suburban Manor  
ESTABLISHMENT ADDRESS: 1 Great Rd  
ESTABLISHMENT TELEPHONE: 978-263-9101  
OWNERS/CORPORATE OFFICERS: LCCA of America  
ADDRESS (if different): 3570 Keith St NW  
TELEPHONE: 423-472-9585  
ON-SITE MANAGER: \_\_\_\_\_  
OPERATING SCHEDULE: \_\_\_\_\_

Pursuant to the General Laws of Massachusetts, Chapter 62C, Section 49A, I certify under the pains and penalties of perjury that I, to the best of my knowledge and belief, have filed all state tax returns and paid all state taxes required under law.

  
Signature of Owner/Applicant

 62-0963862  
S.S.I or F.I.N. Number

3/28/02  
Date

Complete application and remit with application fee to:  
Town of Acton, Board of Health, 472 Main Street, Acton, MA 01720

3-26-02

Issued 5-1-02

\$110 paid  
Expires 5/1/03

**TOWN OF ACTON  
PERMIT  
HAZARDOUS MATERIALS CONTROL BYLAW  
ARTICLE 16 - 1991 ANNUAL TOWN MEETING**

Suburban Manor  
of One Great Road, Acton, MA 01720

Is hereby granted a permit to store and use Hazardous Materials at One Great Road, Acton, MA. This permit is granted with the conditions as noted on the attached list of conditions assigned to your facility.

Permit Categories: 4, 9\*

\*See below explanation of permit categories

**HAZARDOUS MATERIALS CONTROL PERMIT CATEGORIES AND FEES**

<u>Category</u>	<u>Initial</u>	<u>Renewal</u>
1. Large Hazardous Waste Generator	\$100	\$40
2. Small Hazardous Waste Generator	\$30	\$20
3. Hazardous Materials Generator	\$100	\$40
4. Hazardous Materials User	\$30	\$20
5. Remediation Discharge Permit	\$400	\$75
6. Remediation Permit	\$400	\$75
7. Hazardous Waste User	\$100	\$40
8. Hazardous Materials Storer Large Industry	\$350	\$150
9. Hazardous Materials Storer Small Industry	\$250	\$90
10. Hazardous Materials Storer Large Retail	\$300	\$100
11. Hazardous Materials Storer Small Retail	\$200	\$75
14. Hazardous Waste Storer Large Industry	\$100	\$40
12. Hazardous Waste Storer Small Industry	\$30	\$20
13. Hazardous Waste Storer Retail	\$30	\$20

## **HAZARDOUS MATERIALS CONTROL PERMIT**

### **List of Conditions:**

#### **Suburban Manor Wastewater Treatment Plant One Great Road Acton, MA 01720**

Pursuant to the authority of Chapter I - Hazardous Materials Control Bylaw - of the Town of Acton's General Bylaws, the Board of Health has considered your application and plans submitted therewith, and has determined that the materials to be stored, used or generated, are within the scope of said bylaw. The Board of Health hereby orders that the following conditions are necessary and all storage, use or generation must be performed in strict conformance herewith:

1. All liquid Hazardous Materials and Wastes shall be stored in a containment area capable of containing 110% of the largest volume stored in the containment area.
2. All Materials Safety Data Sheets (MSDSs) for the Hazardous Materials shall be maintained on site. MSDSs shall be reviewed with employees at the time of their employment and on an annual basis thereafter. MSDS must be made available to all employees upon request.
3. A Contingency Plan, including emergency contact numbers (Telephone numbers of owner, operator, etc.) and a sketch showing clearly all Hazardous Material and Waste locations shall be submitted and updated annually, to the Board of Health, Fire Department, Police Department, and Civil Defense.
4. Emergency procedures and local Emergency Response Telephone Numbers (Health, Fire, Police, D.E.P., Civil Defense, etc.) should a spill occur, shall be posted in clear view of all employees where Hazardous Materials or Wastes are used or stored.
5. All Hazardous Wastes must be disposed of by a Licensed, D.E.P. approved, hauler or be recycled on site.
6. Copies of either all invoices or manifests for any Hazardous Materials or Wastes, received or disposed, shall be submitted to the Board of Health annually.
7. All Hazardous Materials Containers shall be labeled and dated when filling first began.
8. Speedy Dry, or its equivalent, shall be kept in the storage area, in case of a Hazardous Materials or Wastes spill.
11. Protective equipment, including chemical resistant gloves, eye goggles and (rubber) boots, in addition to soap and water, shall be made available to all employees, at all times, in any Hazardous Materials or Waste storage or use area.
13. A safety eye wash station shall be installed where any Hazardous Materials or Wastes are handled or used.
14. A fire extinguisher, containing an appropriate fire extinguishing agent, shall be placed in the Hazardous Materials Storage area.
15. No food or drink shall be stored or consumed in any area where Hazardous Materials are stored or used.
18. D.E.P. Generator Registration shall be provided annually upon renewal of the Hazardous Materials Storage Permit.

25. Prior to any new chemical or processes being used, the Board of Health shall be notified.
26. The operation of this facility shall be in compliance with all present and future regulations of E.P.A. and D.E.P. at all times. Nothing in this permit allows or requires non-compliance with all present and future applicable laws or regulations of the Federal or State Governments.



9/17 10am

9/17/01

**ACTON BOARD OF HEALTH  
ANNUAL INSPECTION  
HAZARDOUS MATERIALS PERMIT HOLDER**

Facility Name: Suburban Manor  
Contact Person: Kevin Goguen (Go-gan)  
Address: 1 Great Rd  
Telephone: 263-9101  
Type of Business: Wastewater plant / nursing home

**Housekeeping:**

- ☐ Is area *clean*: yes no
- ☐ Are *spills* present: yes no
- ☐ Is there *appropriate storage* of materials: yes no
- ☐ Are materials and wastes kept *separate*: yes no
- ☐ Are *spill cleanup materials* available: yes no
- ☐ Do hazardous materials have *secondary containment*: yes no
- ☐ Are materials and wastes *labeled*: yes no

**Safety:**

- ☐ Are *MSDSs* available on site: yes no
- ☐ Is employee *personal protective equipment* available on site: yes no *gloves, shield, mask*
- ☐ Are employees *trained* in hazardous materials handling: yes no
- ☐ Are *emergency procedures* posted: yes no

**Site Management:**

- ☐ Are *wastes removed* by a licensed hauler: yes no
- ☐ Are *floor drains* present in any area with hazardous materials or waste: yes no
- ☐ Are *sinks* present in any area with hazardous materials or waste: yes no
- ☐ Is testing of *septic system* necessary: yes no
- ☐ Does *site plan* on file reflect current arrangement: yes no
- ☐ Any *UST (underground storage tank)* present: yes no
- ☐ If UST present, is it *alarmed*: yes no *u/a*

Comments:

at treatment plant  
draw of manual not punched -  
investigate

Areas Needing Immediate Attention:

CORRECT BY ONE MONTH FROM TODAY

Health Representative Signature/Date:

Sharon Walker Masterbrook 9-17-01

Permit Holder Contact Person Signature/Date:

Steve Meyer

MSOS Dictionary